



# PUBLIC SCHOOLS OF NORTH CAROLINA

DEPARTMENT OF PUBLIC INSTRUCTION | Mark Johnson, *Superintendent of Public Instruction*

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January 12, 2018

## MEMORANDUM

To: Directors, Exceptional Children Programs  
Exceptional Children Coordinators, Charter Schools  
Directors, State Operated Programs

From: William J. Hussey, Director *WJH*  
Exceptional Children Division

Subject: Exceptional Children Division March Institute, March 5-8, 2018

The March Institute will begin on Monday, March 5, 2018, with three days of institute sessions. Post-institutes will occur on March 8, 2018. Please see the information below on the institute sessions and registration links. The general March Institute will begin at 9:00 am Monday, March 5, at the Koury Convention Center in Greensboro. **The registration fee is \$100.00.** Registration packets will be available for pick up on Sunday evening from 4:30-5:30 pm and Monday morning from 7:30-8:30 am, at Registration Desk 1. The general March Institute will conclude by 4:30 pm on Wednesday, March 7. A draft agenda is attached. Registration for the general March Institute and post-institute sessions can be completed by clicking on the following link: [https://ncvps.qualtrics.com/jfe/form/SV\\_eaLlrCk1bp1o2tD](https://ncvps.qualtrics.com/jfe/form/SV_eaLlrCk1bp1o2tD). **Once the online registration is completed, print the receipt and submit with your payment. Registration deadline is COB on February 16, 2018. There will be NO ONSITE registration; you MUST pre-register to attend any part of the institute.**

### **POST-INSTITUTE SESSIONS Thursday, March 8, 2018:**

- **9:00 am-4:00 pm Timely and Accurate IDEA EC Grant Submission** will provide technical training for accurate completion and timely submission of the IDEA, Part B (611) and (619) Grants will be offered to **EC Directors/Coordinators with two years or less experience.** This session is **not** for veteran EC Directors/Coordinators who have experience submitting the grant. Participants should bring their laptops to this hands-on interactive session as there will be no on-site computers. **There is no fee but pre-registration is required.** Registration packets will be available 7:30am - 9:00am in front of Victoria BC on Thursday. (Limit 100 participants)
- **9:00 am-4:00 pm "Building Restorative Schools: Theories and Practices Behind the Movement."**  
Restorative practices is a social science that studies how to build social capital and achieve social discipline through participatory learning and decision making. The use of restorative practices helps to (a) reduce crime, violence and bullying, (b) improve human

#### EXCEPTIONAL CHILDREN DIVISION

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behavior, (c) strengthen civil society, (d) provide effective leadership, (e) restore relationships, and (f) repair harm ([www.iirp.edu](http://www.iirp.edu)). This full-day presentation focuses on the key researched-based theories behind restorative practices. Such theories include: explicit practice, fair process, the social discipline window, and the compass of shame. In addition, participants learn about the continuum of restorative practices, ranging from the use of affective statements, affective questions, small impromptu conversations, circles, and formal conferencing. Participants engage in activities to reinforce their learning and leave with tools that can be easily and quickly implemented in their schools. **The fee is \$40.00.** Registration packets will be available from 7:30 am -9:00 am on Thursday.

**Please print and mail your registration form(s)** along with the registration fee per participant to the NC Department of Public Instruction, Cash Collection, 6336 Mail Service Center, Raleigh, NC 27699-6336 (facsimiles will not be accepted). Registration questions should be directed to Melinda Tomlinson [melinda.tomlinson@dpi.nc.gov](mailto:melinda.tomlinson@dpi.nc.gov) or (919) 807-3925. If you have March Institute questions, contact Sherry Thomas at [sherry.thomas@dpi.nc.gov](mailto:sherry.thomas@dpi.nc.gov) or (919) 807-3992.

Please book your hotel room as soon as possible. The cut-off for the hotel block is Friday, February 16. The room rate is \$143.00 (plus 12.75% hotel tax); register via (COPY and PASTE into your browser):

<https://reservations.travelclick.com/2576?groupID=2097671#/guestsandrooms>

Rooms usually sell out prior to the cut-off date. Make certain that the hotel registers you as a NCDPI Exceptional Children participant with the group code: **EXCH18**. The Koury Convention Center is located at 3121 Gate City Blvd, Greensboro, NC 27407. Guests staying at the Sheraton receive complimentary internet access; other participants will have the option to pay for internet access during the Institute.

WJH/SHT/kb

Attachment